



**PERMIT
TO PLANT / REMOVE A TREE ON CITY EASEMENT**

Complete this form and return to:

City of Los Altos
Maintenance Division
One North San Antonio Road
Los Altos, CA 94022-3088

Location of work:

Type of tree:

Type of work: Removal Planting

Reason for removal:

Work is to be done at property owner's expense

Applicant Name:

Address:

Hm ph. #

Wk ph. #

Fax#

Applicant signature: _____

Contractor:

phone#

FOR CITY USE:

Staff Evaluation:

PERMIT: AUTHORIZED BY:

TITLE:

DATE:

GENERAL REQUIREMENTS:

1. The Maintenance Division (650/947-2785) and Police Department (650/947-2770) shall be notified at least 24 hours prior to beginning any work in the public right of way.
2. A copy of this permit must be kept on the job site or work may be terminated by Police Officers on patrol until compliance with this requirement is made.
3. A condition of this permit includes removal of any stump from a tree removal.
4. Property owner shall indemnify and hold harmless the City of Los Altos and its officers, officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recoverable against it or them by reason of any act, error or omission of the Property owner, his agents or employees, in the performance of the work.
5. Permit valid for 60 days.

Distribution: Original – Applicant Copies: MSC, Engineering